



**Mentone
Girls'
Grammar
School**

ENROLMENT APPLICATION

STUDENT DETAILS	
Application to enter in Year Level:	Year of Entry:
Student's Surname:	VSN (No. provided by current school - Sept 09):
Given Names: (Please underline preferred name)	
Address:	
Suburb:	Postcode:
Date of Birth:	Place of Birth:
If born overseas, date of Arrival in Australia:	
Visa Type:	Date Issued: Expiry Date:
Present School:	
Present Year Level:	Language(s) Spoken at Home:
<i>Please provide a copy of your passport and any Australian Visas</i>	

PARENT DETAILS			
Father (or Guardian)	Title:	Mother (or Guardian)	Title:
Surname:		Surname:	
Given Names:		Given Names:	
Home Phone Number:		Home Phone Number:	
Address:		Address:	
Mobile Number:		Mobile Number:	
Home Email Address:		Home Email Address:	
Employer:		Employer:	
Employment Address:		Employment Address:	
Type of Business:		Type of Business:	
Occupation:		Occupation:	
Work Email Address:		Work Email Address:	
Business Phone Number:		Business Phone Number:	
If not an Australian Citizen, date of arrival:		If not an Australian Citizen, date of arrival:	
Visa Type: Date Issued: Expiry Date:		Visa Type: Date Issued: Expiry Date:	
<i>Please provide a copy of your passport and any Australian Visas</i>		<i>Please provide a copy of your passport and any Australian Visas</i>	

SIBLING DETAILS			
Name:	Male/Female	School:	Year Level:

Please indicate if any sisters are currently on the Waiting List:

Name:	Year Level:	Year of Entry:
Name:	Year Level:	Year of Entry:
Name:	Year Level:	Year of Entry:

OLD GIRLS DETAILS	
If Mother is a former student of MGGS, please give:	Names of sisters or other close relatives who have attended MGGS:
Maiden Name:	Relationship to Applicant:
House:	Names at School:
Years of attendance:	House (if known):
	Years of attendance (approx):

- Does your child have any disability which, in your opinion, may affect her learning? Yes / No
- Has an application for “Funding for Students with Disabilities” ever been made for your daughter? Yes / No

* If you answered yes to either of the above questions, please attach formal testing / assessment reports.

Has your daughter applied for a Scholarship to Mentone Girls’ Grammar School? Yes / No

If yes, date of examination:..... For entry in Year Level:.....

Have you toured the School? (Please circle)		Yes / No. If yes, date of tour ___/___/___
How did you first become aware of Mentone Girls’ Grammar School (please circle all that apply)	Advertisement	Publication:
	Internet Search	Search engine:
	Relocating Agent	Name of Agent (if applicable):
	Live locally	
	Old Girl	
	Friend / Relative / Student (please circle)	Name of referer:
Other	Please specify:	

GRANDPARENTS			
Would you like your daughter’s grandparents included on the mailing list for our biannual magazine? The School is able to mail these interstate or overseas.			
Name:		Name:	
Address:		Address:	
Suburb:		Suburb:	
State:		State:	
Country:		Country:	
Postcode:		Postcode:	
Telephone:		Telephone:	
Were you a past student? If yes, years attended:		Were you a past student? If yes, years attended:	

DECLARATION

1. We agree that, in the interests of the child, home and school should work together.
2. We are prepared to co-operate with the school in all matters of school management and discipline.
3. We agree and acknowledge that:
 - Unless the School agrees otherwise in writing, we are, and will remain, jointly and severally liable to pay all fees and other amounts determined by the School from time to time as payable in respect of the student’s enrolment and attendance (the School fees) and in the manner and at the time the School determines.
 - The School may from time to time, with the maximum notice possible, vary the amount or nature of the School fees payable and/or the mode or time for their payment;
 - A certificate signed by the School’s Business Manager (or its Principal) as to the amount of School fees outstanding at a particular date shall be proof of those matters.
4. We have read and agree to abide by the terms and conditions outlined in the Business Regulations.

Father’s signature : Date :

Mother’s signature : Date :

Guardian’s signature (if applicable) : Date :

PLEASE NOTE:

1. An AuD\$100 non-refundable Application Fee plus a copy of the student’s Birth Certificate and a passport sized photo should accompany this form.
2. A copy of the student’s AND parents’ passport and Australian visa must also be provided, if applicable.
3. For students entering the ELC or Primary School in the current or following year, a copy of the student’s Immunisation Certificate (History Statement) must be attached.
4. For students entering Years P-12 for the current or following year, a copy of the student’s most recent School Report, NAPLAN Report and any formal assessment with regard to special needs (ie Speech Pathology, Occupational Therapy, Auditory/Visual Processing assessment, Psychological assessment, Tutoring, etc) MUST accompany this Application Form (or as soon as practicable after lodgment of this form) PRIOR to an enrolment interview being arranged.
5. Children enrolling in Kindergarten must be three years of age by 1 February of year of commencement.
6. Positions in the School can only be confirmed after a letter of offer from the Principal or Head of the Junior School. Interviews are held 6-18 months before the student is due to enter the School (depending on level of entry).
7. A student’s position will not be held if parents or guardians do not notify the School of any changes of address and phone numbers.

PAYMENT INFORMATION

Please make cheques payable to **Mentone Girls' Grammar School**

Credit Card (please circle)

Visa

MasterCard

Name on Card: _____

Amount: \$ _____

Card Number: _____

Expiry Date: _____

Signature: _____

Date: _____



Principal: Fran Reddan

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